



Student Registration Package

2023-2024



Tanbridge
ACADEMY

REGISTRATION CHECKLIST

FOR REVIEW BY
ALL PARENTS

The registration period for current Tanbridge Academy families will be from January 13th, 2023 to January 27th, 2023.

After January 27th, 2023, registration will be open to all other applicants. If there are extenuating circumstances where you cannot achieve these dates, please contact administration to discuss your particular situation.

Please use the Registration Check List below to ensure you have all documents and cheques attached that you need.

- Completed Student documents included in the Registration Package
(please use Checklist on next page)
- Completed Financial Agreement, including Mandatory Tuition Insurance Fee
- Tuition Deposit Cheque dated and payable January 27th, 2023 / or E-transfer/Plastiq to secure classroom placement
- All Postdated Cheques to match your payment option dated 1st of each month mandatory if paying by cheque

PLEASE NOTE:

- Registrations will not be accepted without correct documents and attachments.
- NSF cheques will be charged a \$50 administrative fee.
- All tuition fees for the current school year must be paid by May 1st, 2023. Any outstanding balances that are not paid prior to the start of the next school year will deem the registration for such next school year void, and any amounts paid for such next school year shall be non-refundable.
- **Cash payments are no longer accepted.**
- E-transfers are accepted. Please use the following information to send your payments:
 - Name: Tanbridge Academy
 - Email Address: accounting@tanbridge.com
 - Comment Box: Name of student
Payment information (Tuition Fees / Before and After School Program etc.)
The month the payment is going towards
- Credit card payments can be used by using *Plastiq*
– <https://request.plastiq.com/pay-tanbridge-academy>
Please be advised a service fee is charged by Plastiq.



Document Checklist – Registration

All registrations submitted **MUST** have the following completed/included to ensure your child has been successfully enrolled:

COMPLETE	PAGE	INCLUDE
<input type="checkbox"/> Student Information Sheet	3	<input type="checkbox"/> All Postdated Cheques Mandatory <i>(Payable to Tanbridge Academy)</i>
<input type="checkbox"/> Parent Information Sheet	4	
<input type="checkbox"/> Family Information Sheets	5-7	NEW STUDENTS ONLY – MANDATORY
<input type="checkbox"/> Educational History <i>(NEW STUDENTS ONLY)</i>	8	<input type="checkbox"/> Current Photo of Student
<input type="checkbox"/> Student Cumulative File Release Form	9	<input type="checkbox"/> Copy of Birth Certificate
<input type="checkbox"/> Personal Essay for Grades 4 – 9 <i>(NEW STUDENTS ONLY)</i>	10	<input type="checkbox"/> Copy of Student's Alberta Health Card
<input type="checkbox"/> Personal Information Consent	11	<input type="checkbox"/> Report Cards from Previous Two School Years <i>(Grades 1-9 only)</i>
<input type="checkbox"/> Media Release/PIPA Act	12-13	
<input type="checkbox"/> Conditions of Enrollment	14	
<input type="checkbox"/> Student Medical Records	15-16	
<input type="checkbox"/> Signed Student Waiver	17	
<input type="checkbox"/> Tuition and Fee Information	18	
<input type="checkbox"/> Financial Agreements	19-28	

Completed Registration Packages for new students can be dropped off in person at the reception of Tanbridge Academy (Highway 22X and 53rd Street SW) 178003, 112 Street West, Foothills, Alberta T1S 0V8

Or by mail to:

Tanbridge Academy
Attention: Registration
178003, 112 Street West
Foothills, Alberta T1S 0V8

Upon receipt of all required documentation, successful applicants will be notified by email upon acceptance or non-acceptance.

Questions and inquiries regarding the application process may be directed to:

Front Office
Tanbridge Academy
403.259.3443
info@tanbridge.com

STUDENT INFORMATION

TO BE COMPLETED BY
ALL STUDENTS

Applicant's Full Name		<input type="checkbox"/>	<input type="checkbox"/>
		Male	Female
Date of Birth (yyyy/mm/dd)	Place of Birth	Citizenship	
Home Address	City	Province	Postal Code
Phone (Home)	Phone (Cell)		
Grade Applying For	Current School		
School Address			
Principal's Name		Alberta Education ID Number	

Please indicate which skill program your child will participate in:

Grades 1-3 (Optional)
 Dance
 Hockey
 Soccer

Grades 4-9 (Mandatory)
 Basketball
 Dance
 Equestrian
 Hockey
 Soccer
 Recreation For Life

Flex Program *Grades 7-9 (Optional)*

Student's Citizenship Status (New Students Only)

Please attach copies of the applicable documentation:

- Student's Citizenship Status
- Canadian Citizen (Copy of Birth Certificate or Canadian Passport Required)
- Permanent Resident (Copy of Birth Certificate and Canadian Permanent Resident Card Required)
- Temporary Resident (Copy of Birth Certificate, Canadian Immigration Papers/Student Visa and Study Permit Required)
- Child of Canadian Citizen (Copy of Birth Certificate and Copy of Canadian Parent's Birth Certificate Required)
- Other (Please explain):



PARENT INFORMATION

TO BE COMPLETED BY
ALL STUDENTS

1. Parent / Legal Guardian / Other

Mr. Mrs. Ms.

First Name

Last Name

Home Address (if different from student's)

City

Province

Postal Code

Phone (Home)

Phone (Cell)

Phone (Work)

Email

Employer

Position

Citizenship

2. Parent / Legal Guardian / Other

Mr. Mrs. Ms.

First Name

Last Name

Home Address (if different from student's)

City

Province

Postal Code

Phone (Home)

Phone (Cell)

Phone (Work)

Email

Employer

Position

Citizenship

Student's Legal Guardian, if applicable _____

First Name

Last Name



FAMILY INFORMATION (1 OF 3)

TO BE COMPLETED BY
ALL STUDENTS

To assist us in understanding your family dynamic and how to address correspondence or communication to both parents, please complete the following information.

PARENT/LEGAL GUARDIAN/OTHER - Do you like to be referred to as: Mr. Mrs. Ms.

SCHOOL EMAILS - should be sent: in ONE email to BOTH parents OR in TWO separate emails
 in ONE letter to BOTH parents OR in TWO letters to both parents

COMMUNICATION BY PHONE - School should call: BOTH parents

ONE parent _____
Full Name

REPORT CARDS/CORRESPONDENCE - School should send to: BOTH parents

ONE parent _____
Full Name

Language Spoken at Home

Other Languages Spoken

Has your child ever required an Individualized Performance Plan (IPP)? Yes No

If YES, please provide a copy.

Has your child ever received a psychoeducational assessment? Yes No

If YES, please provide a copy.

Has discipline ever been an issue at school, at home or in the community? If yes, please explain.

Has your child ever been expelled, dismissed, suspended or placed on probation by any school or community organization? If yes, please explain.

Have there been any traumatic events in your child's life? If yes, explain briefly.



FAMILY INFORMATION (2 OF 3)

TO BE COMPLETED BY
ALL STUDENTS

Has your child ever been under the care of a counsellor, psychologist, or psychiatrist? If yes, please explain.

Has your child ever been hospitalized? If yes, reason(s):

To help us integrate your child into Tanbridge Academy, please provide any additional information you believe would help the school meet their needs. Include the following kinds of information: Academic, social, dietary, etc.

Why are you interested in having your child attend Tanbridge Academy?



FAMILY INFORMATION (3 OF 3)

TO BE COMPLETED BY
ALL STUDENTS

RESIDENT BOARD

This is the School Authority in which the student’s parent lives and pays taxes to.

Please choose one:

Calgary

- 3030 Calgary School District #19
- 4010 Calgary RCSSD #1 (Catholic)
- 1180 Foothills School Div #38
- 1190 Rocky View School Div #41

Okotoks

- 1180 Foothills School Div #38
- 4208 Christ the Redeemer CSRD #3 (Catholic)

Chestermere

- 1190 Rocky View School Div #41
- 4010 Calgary RCSSD #1 (Catholic)

INDIGENOUS ELIGIBILITY

If you wish to declare that you are an Indigenous person, please specify:

- First Nation
- Non-status First Nation
- Métis
- Inuit

Alberta Education is collecting this information pursuant to the PIPA Act as the information relates directly to and is necessary to meet its mandate and responsibilities to measure system effectiveness over time and develop policies, programs and services to improve Indigenous learner success.

For further information, or if you have questions regarding the collection activity, please contact the office of the Director, Aboriginal Policy, Policy Sector, Information and Strategic Services Division, Alberta Education, 7th Floor Commerce Place, 10155 102 Street, Edmonton, AB. T5J 4L5, Phone 780.427.8501.

You may also wish to contact the Grande Prairie Public School District FNMI Coordinator by calling the District Office at 780.532.4491



EDUCATIONAL HISTORY

TO BE COMPLETED BY
NEW STUDENTS ONLY

Mandatory

Grade	Dates Attended	School Name/Location	Program Regular class, Gifted Program, French Immersion, IPP, etc.	Progress Satisfactory, Honors, Tutoring, any assessment accommodations, etc.
K				
1				
2				
3				
4				
5				
6				
7				
8				
9				



STUDENT CUMULATIVE FILE RELEASE FORM

TO BE COMPLETED BY
NEW STUDENTS ONLY

We require permission to have your child's permanent academic file sent to Tanbridge Academy for the coming school year.

School or institution attended in the previous school year.

Name of School

School Address

City

Province

Postal Code

Phone

School Email

Student's Full Legal Name

Date of Birth (yyyy/mm/dd)

We hereby give permission to have the above student's permanent file forwarded to Tanbridge Academy.

Admissions

Tanbridge Academy
178003, 112 Street West
Foothills, Alberta T1S 0V8

403.259.3443

Parent / Guardian Signature

Print Name

Date

PERSONAL INFORMATION CONSENT

TO BE COMPLETED BY
ALL STUDENTS

To be completed by Parent/Legal Guardian and returned with Application Package.

I consent to having Tanbridge Academy collect personal information that may include student identification information, birth certificate, legal guardianship details, parents' work numbers and email addresses, behavioural, academic and health information, most recent progress reports, emergency contact's name and number, health insurance number and any similar information the school deems necessary for registration.

I further consent to the use and disclosure of information contained in this form and otherwise collected by or on behalf of Tanbridge Academy for the following purposes:

- For the evaluation, admission and registration of new students
- For the re-registration of returning students
- For determining eligibility for provincial grants
- For accounting, payroll and billing purposes
- For school advancement, development and fundraising
- For Tanbridge Academy Parents Association purposes
- For school communications, class lists, notices, and marketing materials
- For photographs and work samples of students that may be used in school communications, notices and promotional materials

This information is required in order to register your child at this school, to provide services to parents, students and staff, and to assist the school authority in making an informed decision as to your child's suitability and appropriate placement in the school. It will also allow the school to respond immediately to an emergency. Tanbridge Academy will not use or disclose any personal information provided herein for any purpose, other than those listed above, without express written consent of the applicant or other party who has provided information. If you do not want your personal information used for any of the above purposes, or for more information, please contact Linda Choy, Principal, Tanbridge Academy, at 403-259-3443.

Parent / Guardian Signature

Print Name

Date

Parent / Guardian Signature

Print Name

Date



PARENT RELEASE FORM FOR MEDIA PUBLISHING

TO BE COMPLETED BY
ALL STUDENTS

To be completed by Parent/Legal Guardian and returned with Application Package.

Tanbridge Academy may use the image of my/our child as indicated below. If permission is granted uses include the display, distribution, publication, transmission, or otherwise use of photographs, images, and/or videos taken of my child for use in materials that include, but may not be limited to, printed materials such as brochures and newsletters, videos, digital images and social media such as those on the Tanbridge Academy web and social media sites.

- Deny permission to use my child’s image at all.
- Grant permission to use my child’s image. I give unrestricted permission for my child’s image to be used in print, videos, and digital media. I agree that these images may be used by Tanbridge Academy for a variety of purposes and that these images may be used without further notifying me. I do understand that the child’s last name will not be used in conjunction with any videos or digital images.

I/we, the undersigned, agree to the use of images as indicated above and understand that if at any time I/we choose to change the selected permission above, a new dated Media Release Form will need to be completed, with the change and I/we understand that Tanbridge Academy will, from that point forward, not include my child’s image in print, videos, social and digital media and accept that any images previously posted on the Tanbridge social media sites used prior to this date will not be removed unless deemed necessary by law enforcement notification.

Student Name

Parent / Guardian Signature

Print Name

Date

If student is 14 years or older

Student Signature

Print Name

Date



PERSONAL INFORMATION AND PROTECTION ACT

TO BE COMPLETED BY
ALL STUDENTS

COLLECTION OF PERSONAL INFORMATION (PIPA ACT)

The information collected on the Student Registration Form is personal information as referred to in the PIPA Act. It is collected as per the School Act and PIPA Act.

Tanbridge Academy believes this information is necessary and relates directly to our obligation to provide students with an education program that meets their needs and the provision of a safe and secure school environment.

Tanbridge Academy believes that the uses of personal information as listed below provides a vital, healthy, functioning school where participation of all students is important and encouraged.

- The use of student’s names, photos and comments in the school calendar, newsletter, yearbook, graduation book, district or school website or other school publications.
- The taking of individual, class, team, or club photos for school purposes.
- The use of students’ names on artwork, other creative work, material of students, displayed at school or school board sites, or at a school or school board sponsored display in the community.
- The student’s names on honour rolls, student lists, graduation ceremonies, scholarship or other awards within the school or other types of awards or scholarships in the event the board applies on a student’s behalf.
- The use of students’ names and academic information necessary for determining eligibility or suitability for provincial, federal or other types of awards or scholarships in the event the board applies on a student’s behalf.
- The use of students’ names, related contact information and telephone numbers for absenteeism verification.
- The use of students’ names, addresses, grades, age, contact information and telephone numbers by the Calgary Regional Health Authority for Immunization and health screening purposes.

I am aware of and agree to the above

Parent / Guardian Signature

Print Name

Date



CONDITIONS OF ENROLLMENT AGREEMENT

TO BE COMPLETED BY
ALL STUDENTS

1. Any documents outlining rules and regulations of Tanbridge Academy provided by the Principal of the Academy are part of the agreement. Students must adhere to the uniform policy outlined in the Student/Parent Handbook.
2. Outstanding balances not paid in accordance with the fee schedule and payment options will be subject to an interest charge of 2% per month or 24% per annum. Any family who has an unpaid balance with Tanbridge Academy must pay that outstanding balance before their child(ren) will be allowed to register for the subsequent year. In addition, satisfactory payment terms must be in place for the following year.
3. Possession of or being under the influence of illicit drugs and/or alcohol by the student while on school premises or while participating in school activities may be grounds for expulsion from Tanbridge Academy. Use of tobacco or vape related products is not permitted by any students.
4. Continued unwillingness on the part of the student to conform to the school's explicitly stated regulations regarding conduct within the jurisdictional area of the school may result in the student's suspension or expulsion from Tanbridge Academy.
5. In the event that a student is withdrawn or expelled from Tanbridge Academy - **ALL** Fees and additional fees are non-waivable and non-refundable. No portion of fees, paid or due, will be refunded, transferred or cancelled in the event of a student's absence, withdrawal or dismissal from Tanbridge Academy. If a student is suspended or expelled, fees will not be refunded by Tanbridge Academy.
6. If a student is withdrawn or expelled, parents are responsible for finding an alternative placement or arranging for homeschooling if an in-school placement for the balance of the school year cannot be found.

I/we declare that all the information in this package, to the best of my/our knowledge, is accurate. I/we agree to inform the administration office at the school, in writing, if any changes to this information should occur.

The student and parent(s) or person(s) having legal custody of the student hereby agree with the established rules and regulations of Tanbridge Academy with respect to student attendance and student behavior and any other written expectations provided by the Principal.

We, the undersigned, accept this agreement signed on the ____ day of _____, 20____, in the

City of _____, Province of _____

Country of _____

Parent / Guardian Signature

Print Name

Parent / Guardian Signature

Print Name

Student Signature

Print Name



MEDICAL INFORMATION



TO BE COMPLETED BY
ALL STUDENTS

STUDENT INFORMATION

First Name

Last Name

/ /
Date of Birth (yyyy/mm/dd)

Alberta Health Card Number (Mandatory)

Home Address

City

Province

Postal Code

Phone (Home)

Phone (Cell)

MEDICAL INFORMATION

Allergies / Pertinent Medical Information

Regular Medications

Four horizontal lines for entering Allergies / Pertinent Medical Information.

Four horizontal lines for entering Regular Medications.

EpiPen Carried YES NO

Primary Physician

Medical Physician

Medical Facility

Facility Address

City

Province

Postal Code

Facility Phone Number



EMERGENCY CONTACT FORM



TO BE COMPLETED BY
ALL STUDENTS

PRIMARY EMERGENCY CONTACT

Mr. Mrs. Ms.

First Name

Last Name

Relationship

Phone (Home)

Phone (Cell)

Phone (Work)

Email

SECONDARY EMERGENCY CONTACT

Mr. Mrs. Ms.

First Name

Last Name

Relationship

Phone (Home)

Phone (Cell)

Phone (Work)

Email



STUDENT WAIVER

TO BE COMPLETED BY
ALL STUDENTS

Tanbridge Academy and its employees, coaches/instructors, trainers, affiliates, contractors, and volunteers hereinafter collectively referred to as "Tanbridge Academy" are not responsible for any injury, loss or damage of any kind sustained by a person participating in any or all outdoor and/or sport activities and field trips provided by Tanbridge Academy, including but not limited to hockey, soccer, dance, traditional dance, golf, swimming, yoga, karate, kickboxing, baseball, skating, physical education and the outdoor education program, events or practice sessions (hereinafter collectively referred to as "Sport Activities") including injury, loss or damage which might be caused.

Description of Risks

In consideration of my child's participation in any of the Sport Activities and field trips provided by Tanbridge Academy, I acknowledge that I am aware of the possible risks, dangers and hazards associated with my child's participation in the Sport Activities and field trips. These risks include, but are not limited to, the following:

1. Injuries resulting in concussion, head, muscular, mouth/teeth injuries, broken bone injuries and soft tissue, including sprains, strains, bruises, scrapes, cuts, etc.
2. Injuries resulting from the failure of proper use of equipment, or following instructions, by my child or other participants.
3. Risk of experiencing fatigue, dizziness, fainting, etc. as well as the potential risk of further injury as a result of the above.
4. Injuries that may result from transportation accidents to and from Sport Activities and field trips.

Release of Liability, Waiver of Claims and Indemnity Agreement

In consideration of allowing my child's participation in Tanbridge Academy Sport Activities and field trips, I agree as follows:

1. To assume and accept all risks arising out of, associated with, or related to my child participating in any of the Tanbridge Academy Sport Activities and field trips.
2. To waive any and all actions, causes of action, claims and demands for damages, loss or injury that I have or may have in the future arising out of, or associated with or related to my child participating in the Tanbridge Academy Sport Activities and field trips.
3. To release Tanbridge Academy from any and all liability for any loss, damage, injury or expense property of, or bodily injury to, any third party, resulting from my child's participation in the Tanbridge Academy Sport Activities and field trips.

I ACKNOWLEDGE THAT I HAVE READ AND UNDERSTOOD THIS AGREEMENT, that I have executed this Agreement voluntarily and that this Agreement is binding upon myself, my heirs, executors, administrators and representatives.

Parent / Guardian Signature

Witness Signature

Date

Date



TUITION AND FEE INFORMATION

The fees below are for the 2023/24 school year.

	JUNIOR ACADEMY* – see separate package (3 YEARS OLD)	
	Five Full-Day Program (Monday through Friday)	\$16,800.00
	Five Half-Day Program (Monday through Friday)	\$8,400.00
	Three-Day Program (Monday, Wednesday and Friday)	\$12,095.00
	Two-Day Program (Tuesday and Thursday)	\$7,725.00
	JUNIOR KINDERGARTEN* – see separate package (4 YEARS OLD)	
	Five Full-Day Program (Monday through Friday)	\$14,950.00
	Four Full-Day Program (Monday through Thursday)	\$13,755.00
	Three Full-Day Program (Tuesday through Thursday)	\$10,765.00
	KINDERGARTEN* (5 YEARS OLD)	
	Five Full-Day Program (Monday through Friday)	\$13,950.00
	*Includes a Comprehensive Sport Program that may include experience in: Swimming, Karate, Soccer, Skating, Roller-Blading, Racquet Sports, Yoga, Martial Arts, Fitness, etc.	
GRADES 1 – 3	ACADEMIC PROGRAM	
	ACADEMIC TUITION	\$14,950.00
	+ Includes Sport Development Program (Once per week) Comprehensive Sport Program that may include experience in: Skating, Soccer, Swimming, Martial Arts, Yoga, Fitness, Biking, Tennis, etc.	
OPTIONAL	+ Traditional Dance Program [\$1,217.00] Includes 1 training session per week.	\$16,167.00
OPTIONAL	+ Soccer Skill Development Program [\$1,217.00] Includes 1 training session per week.	\$16,167.00
OPTIONAL	+ Hockey Skill Development Program [\$1,495.00] Includes 1 training session per week (on ice).	\$16,445.00
GRADES 4 – 9	ACADEMIC + SKILL DEVELOPMENT PROGRAM (MANDATORY)	
	ACADEMIC TUITION	\$14,950.00
	+ Hockey Skill Development Program [\$4,450.00] Includes 98 hours of professional training and transportation.	\$19,400.00
	+ Soccer Skill Development Program [\$4,450.00] Includes 98 hours of professional training and transportation.	\$19,400.00
	+ Basketball Skill Development Program [\$3,650.00] Includes 98 hours of professional training.	\$18,600.00
	+ Traditional Dance Program [\$3,650.00] Includes 98 hours of professional training.	\$18,600.00
	+ Equestrian Skill Development Program [\$6,195.00] Includes 3 training sessions per week and transportation [\$240.00]	\$21,385.00
	+ Recreation For Life (Minimum 10 students to run program) [\$3,650.00] Comprehensive Sport Program that may include experience in: Skating; Soccer; Swimming; Martial Arts; Yoga; Fitness; Biking; Tennis etc. (3 times per week)	\$18,600.00
GRADES 7 – 9	ACADEMIC FLEX PROGRAM	
	The Flex Program is strictly an academic program. It is designed to ensure a strong academic program and the ability to continue to train with a private sport coach outside of the Tanbridge Skill Development Program.	\$14,950.00

Please note: The pricing listed above is for the 2023–2024 school year and may be subject to change in the 2024–2025 school year. Prices includes applicable School Supplies, Field Trips, Student Activities, Mandatory Tuition Insurance, and Culinary Arts (Gr. 5–9).

FINANCIAL AGREEMENT

 TO BE COMPLETED BY
JUNIOR ACADEMY
(3 YEARS OLD BY AUGUST 31, 2023)
5 DAY PROGRAM

Student First Name	Last Name	Grade
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Please complete the applicable fees

	Tuition	\$16,800.00
	*Includes applicable School Supplies, Student Activities and Mandatory Tuition Insurance.	
	Finance Fee, if applicable	
	Fees Due for 2023-24 School Year	
	*Less non-refundable deposit	1,500.00
	Remaining Balance Due	\$

IMPORTANT

- Registration will not be accepted without:
 - The Financial Agreement
 - The deposit
 - ALL postdated cheques applicable to the payment option
- Cash payments are no longer accepted
- All outstanding balances for prior school years must be paid in full prior to the start of the 2023/2024 school year or the registration for the 2023/2024 school year will be deemed void
- NSF cheques will be charged a \$50 administration fee
- All tuition and additional fees are non-refundable
- Deposit is non-refundable in any circumstance save and except if the above named student's application is not accepted

Please X your Payment Schedule and Payment Method – Mandatory For Remaining Balance Due.

- OPTION A – No Finance Fee** – One payment due Sept. 1st, 2023
- OPTION B – \$250 Finance Fee** – Two payments due Sept. 1st, 2023 and Jan. 8th, 2024
- OPTION C – \$500 Finance Fee** – Nine monthly payments dated Sept. 1st, 2023 through to the last payment dated and due May 1st, 2024
-
- Cheques** attached for option above mandatory
- I will be making payments using **Plastiq** – <https://request.plastiq.com/pay-tanbridge-academy>
 Please be advised a service fee is charged by Plastiq (please mark off which payment option above)
- I will be making payments using **e-Transfer** – **instructions on page 1** (please mark off which payment option above)

I/we _____ as the parent(s)/legal guardian(s) of the above named student, have read and understand that all fees as stated above and in accordance to the payment schedule are due and payable on the due dates as indicated. **I further agree that all fees, including additional fees, are non-waivable and non-refundable.** Once enrolled, if a student withdraws for any reason before starting the school year or during the school year, including dismissal by the school, no tuition or fees, paid or due, are refunded or waived. This protects the school community from financial loss due to late withdrawals.

Parent / Guardian Signature	Print Name	Date
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FINANCIAL AGREEMENT

TO BE COMPLETED BY
JUNIOR ACADEMY
(3 YEARS OLD BY AUGUST 31, 2023)
3 DAY PROGRAM

Student First Name

Last Name

Grade

Please complete the applicable fees

Tuition	\$12,095.00
<small>*Includes applicable School Supplies, Student Activities and Mandatory Tuition Insurance.</small>	
Finance Fee, if applicable	
Fees Due for 2023–24 School Year	
*Less non-refundable deposit	1,500.00
Remaining Balance Due	\$

IMPORTANT !

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 - The Financial Agreement
 - The deposit
 - ALL postdated cheques applicable to the payment option
- Cash payments are no longer accepted
- All outstanding balances for prior school years must be paid in full prior to the start of the 2023/2024 school year or the registration for the 2023/2024 school year will be deemed void
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I/we _____ as the parent(s)/legal guardian(s) of the above named student, have read and understand that all fees as stated above and in accordance to the payment schedule are due and payable on the due dates as indicated. **I further agree that all fees, including additional fees, are non-waivable and non-refundable.** Once enrolled, if a student withdraws for any reason before starting the school year or during the school year, including dismissal by the school, no tuition or fees, paid or due, are refunded or waived. This protects the school community from financial loss due to late withdrawals.

Parent / Guardian Signature

Print Name

Date



FINANCIAL AGREEMENT

TO BE COMPLETED BY
JUNIOR ACADEMY
(3 YEARS OLD BY AUGUST 31, 2023)
2 DAY PROGRAM

Student First Name _____ Last Name _____ Grade _____

Please complete the applicable fees

Tuition	\$7,725.00
<small>*Includes applicable School Supplies, Student Activities and Mandatory Tuition Insurance.</small>	
Finance Fee, if applicable	
Fees Due for 2023-24 School Year	
*Less non-refundable deposit	1,500.00
Remaining Balance Due	\$ _____

IMPORTANT !

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 - The Financial Agreement
 - The deposit
 - ALL postdated cheques applicable to the payment option
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- All outstanding balances for prior school years must be paid in full prior to the start of the 2023/2024 school year or the registration for the 2023/2024 school year will be deemed void
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- All tuition and additional fees are non-refundable
- Deposit is non-refundable in any circumstance save and except if the above named student's application is not accepted

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Please be advised a service fee is charged by Plastiq (please mark off which payment option above)
- I will be making payments using **e-Transfer** – **instructions on page 1** (please mark off which payment option above)

I/we _____ as the parent(s)/legal guardian(s) of the above named student, have read and understand that all fees as stated above and in accordance to the payment schedule are due and payable on the due dates as indicated. **I further agree that all fees, including additional fees, are non-waivable and non-refundable.** Once enrolled, if a student withdraws for any reason before starting the school year or during the school year, including dismissal by the school, no tuition or fees, paid or due, are refunded or waived. This protects the school community from financial loss due to late withdrawals.

Parent / Guardian Signature _____ Print Name _____ Date _____



FINANCIAL AGREEMENT

TO BE COMPLETED BY
JUNIOR ACADEMY
(3 YEARS OLD BY AUGUST 31, 2023)
5 HALF-DAYS PROGRAM

Student First Name _____ Last Name _____ Grade _____

Please complete the applicable fees

Tuition	\$8,400.00
<small>*Includes applicable School Supplies, Student Activities and Mandatory Tuition Insurance.</small>	
Finance Fee, if applicable	
Fees Due for 2023-24 School Year	
*Less non-refundable deposit	1,500.00
Remaining Balance Due	\$ _____

IMPORTANT !

- Registration will not be accepted without:
 - The Financial Agreement
 - The deposit
 - ALL postdated cheques applicable to the payment option
- Cash payments are no longer accepted
- All outstanding balances for prior school years must be paid in full prior to the start of the 2023/2024 school year or the registration for the 2023/2024 school year will be deemed void
- NSF cheques will be charged a \$50 administration fee
- All tuition and additional fees are non-refundable
- Deposit is non-refundable in any circumstance save and except if the above named student's application is not accepted

Please X your Payment Schedule and Payment Method – Mandatory For Remaining Balance Due.

- OPTION A** – No Finance Fee – One payment due Sept. 1st, 2023
- OPTION B** – \$250 Finance Fee – Two payments due Sept. 1st, 2023 and Jan. 8th, 2024
- OPTION C** – \$500 Finance Fee – Nine monthly payments dated Sept. 1st, 2023 through to the last payment dated and due May 1st, 2024
-
- Cheques** attached for option above mandatory
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Parent / Guardian Signature _____ Print Name _____ Date _____

FINANCIAL AGREEMENT

 TO BE COMPLETED BY
JUNIOR KINDERGARTEN
(4 YEARS OLD BY DECEMBER 31, 2023)
5 DAY PROGRAM

Student First Name _____

Last Name _____

Grade _____

Please complete the applicable fees

	Tuition	\$14,950.00
	*Includes applicable School Supplies, Field Trips/Student Activities and Mandatory Tuition Insurance.	
	Finance Fee, if applicable	
	Fees Due for 2023-24 School Year	
	*Less non-refundable deposit	1,500.00
	Remaining Balance Due	\$ _____

IMPORTANT


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 - The Financial Agreement
 - The deposit
 - ALL postdated cheques applicable to the payment option
- Cash payments are no longer accepted
- All outstanding balances for prior school years must be paid in full prior to the start of the 2023/2024 school year or the registration for the 2023/2024 school year will be deemed void
- NSF cheques will be charged a \$50 administration fee
- All tuition and additional fees are non-refundable
- Deposit is non-refundable in any circumstance save and except if the above named student's application is not accepted

Please X your Payment Schedule and Payment Method – Mandatory For Remaining Balance Due.

- OPTION A** – No Finance Fee – One payment due Sept. 1st, 2023
- OPTION B** – \$250 Finance Fee – Two payments due Sept. 1st, 2023 and Jan. 8th, 2024
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Parent / Guardian Signature _____

Print Name _____

Date _____

FINANCIAL AGREEMENT

 TO BE COMPLETED BY
JUNIOR KINDERGARTEN
(4 YEARS OLD BY DECEMBER 31, 2023)
4 DAY PROGRAM

Student First Name	Last Name	Grade
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Please complete the applicable fees

	Tuition	\$13,755.00
*Includes applicable School Supplies, Field Trips/Student Activities and Mandatory Tuition Insurance.		
	Finance Fee, if applicable	
	Fees Due for 2023-24 School Year	
	*Less non-refundable deposit	1,500.00
	Remaining Balance Due	\$

IMPORTANT !

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 - The Financial Agreement
 - The deposit
 - ALL postdated cheques applicable to the payment option
- Cash payments are no longer accepted
- All outstanding balances for prior school years must be paid in full prior to the start of the 2023/2024 school year or the registration for the 2023/2024 school year will be deemed void
- NSF cheques will be charged a \$50 administration fee
- All tuition and additional fees are non-refundable
- Deposit is non-refundable in any circumstance save and except if the above named student's application is not accepted

Please X your Payment Schedule and Payment Method – Mandatory For Remaining Balance Due.

- OPTION A – No Finance Fee** – One payment due Sept. 1st, 2023
- OPTION B – \$250 Finance Fee** – Two payments due Sept. 1st, 2023 and Jan. 8th, 2024
- OPTION C – \$500 Finance Fee** – Nine monthly payments dated Sept. 1st, 2023 through to the last payment dated and due May 1st, 2024
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Parent / Guardian Signature	Print Name	Date
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FINANCIAL AGREEMENT

TO BE COMPLETED BY
JUNIOR KINDERGARTEN
(4 YEARS OLD BY DECEMBER 31, 2023)
3 DAY PROGRAM

Student First Name _____ Last Name _____ Grade _____

Please complete the applicable fees

Tuition	\$10,765.00
<small>*Includes applicable School Supplies, Field Trips/Student Activities and Mandatory Tuition Insurance.</small>	
Finance Fee, if applicable	
Fees Due for 2023-24 School Year	
<small>*Less non-refundable deposit</small>	1,500.00
Remaining Balance Due	\$ _____

IMPORTANT !

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- All outstanding balances for prior school years must be paid in full prior to the start of the 2023/2024 school year or the registration for the 2023/2024 school year will be deemed void
- NSF cheques will be charged a \$50 administration fee
- All tuition and additional fees are non-refundable
- Deposit is non-refundable in any circumstance save and except if the above named student's application is not accepted

Please X your Payment Schedule and Payment Method – Mandatory For Remaining Balance Due.

- OPTION A** – No Finance Fee – One payment due Sept. 1st, 2023
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Parent / Guardian Signature _____ Print Name _____ Date _____

FINANCIAL AGREEMENT

 TO BE COMPLETED BY
KINDERGARTEN
(5 YEARS OLD BY DECEMBER 31, 2023)
5 DAY PROGRAM

Student First Name _____

Last Name _____

Grade _____

Please complete the applicable fees

	Tuition	\$13,950.00
	*Includes applicable School Supplies, Field Trips/Student Activities and Mandatory Tuition Insurance.	
Optional Sport Program, if applicable:		
Kinderdance – \$1,217.00		
Finance Fee, if applicable		
Fees Due for 2023–24 School Year		
*Less non-refundable deposit		1,500.00
Remaining Balance Due		\$ _____

IMPORTANT


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- NSF cheques will be charged a \$50 administration fee
- All tuition and additional fees are non-refundable
- Deposit is non-refundable in any circumstance save and except if the above named student's application is not accepted

Please X your Payment Schedule and Payment Method – Mandatory For Remaining Balance Due.

- OPTION A** – No Finance Fee – One payment due Sept. 1st, 2023
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Parent / Guardian Signature _____

Print Name _____

Date _____



FINANCIAL AGREEMENT

TO BE COMPLETED BY
STUDENTS GRADE 1 – 3

Student First Name _____ Last Name _____ Grade _____

Additional Sport Program: _____
if applicable

Please complete the applicable fees

Tuition	\$14,950.00
<i>*Includes applicable School Supplies, Field Trips/Student Activities and Mandatory Tuition Insurance.</i>	
Optional Sports Program, if applicable:	
Dance – \$1,217.00	
Soccer – \$1,217.00	
Hockey – \$1,495.00	
Finance Fee, if applicable	
Fees Due for 2023–24 School Year	
*Less non-refundable deposit	1,500.00
Remaining Balance Due	\$

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- NSF cheques will be charged a \$50 administration fee
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- Deposit is non-refundable in any circumstance save and except if the above named student’s application is not accepted

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Parent / Guardian Signature _____ Print Name _____ Date _____



FINANCIAL AGREEMENT

TO BE COMPLETED BY
STUDENTS GRADE 4 – 9

Student First Name _____ Last Name _____ Grade _____

Skill Development Program: _____
OR

Split Skill Development Program: _____	\$ _____
Calculation: Divide sports fee by 3 then multiply by the number of days per week student is participating in the sport.	
1st Program	Times/Week
_____	_____
2nd Program	Times/Week
_____	_____
	Pro-rated
	\$ _____
	Pro-rated
	\$ _____

Please complete the applicable fees	Tuition	\$14,950.00
<small>*Includes applicable School Supplies, Field Trips/Student Activities and Mandatory Tuition Insurance. Includes Culinary Arts (Gr. 5–9)</small>		
Mandatory Skill Development Program:		
Dance – \$3,650.00		
Equestrian – \$6,195.00		
Equestrian (Transportation Only) – \$240.00		
Hockey – \$4,450.00		
Soccer – \$4,450.00		
Basketball – \$3,650.00		
Recreation For Life – \$3,650.00		
Finance Fee, if applicable		
Fees Due for 2023–24 School Year		
<small>*Less non-refundable deposit</small>		1,500.00
Remaining Balance Due	\$	

IMPORTANT !

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Parent / Guardian Signature _____ Print Name _____ Date _____

