

# Tanbridge Academy Parent Association Minutes

Date: June 10th, 2020

Time: 6:00pm

Where: ZOOM Meeting



## Executive Council Members:

Haley W. - President  
Vacant - Vice President  
Tasha T. - Treasurer  
Stacey S. - Secretary  
Tasha T. - Casino Chair (Association Only)

## Tanbridge School Principal: Tanbridge School Vice Principals:

Linda Choy  
Jennifer Thoben (JK-5)  
Shainoor Ali (6-9)

### 1.0 Call to order

- 1.1 Meeting called to order at 1803 by Haley W.
- 1.2 Attending: Jennifer H., Haley W., Tasha T., Rachel M., Jenilee, H.
- 1.3 School Representative: Jennifer T.

### 2.0 Welcome and Introductions

### 3.0 Approval of Agenda

- 3.1 June 10<sup>th</sup>, 2020 Agenda
- 3.2 Agenda approved by: Stacey S.
- 3.3 Agenda seconded by: Haley W.

### 4.0 Approval of May 13<sup>th</sup>, 2020 AGM Meeting Minutes

- 4.1 May 13<sup>th</sup> Meeting Minutes
- 4.2 Minutes approved by: Tasha T.
- 4.3 Minutes seconded by: Stacey S.

### 5.0 Old Business

- 5.1 Society Renewal
  - 5.1.1 2020 Annual return is now due and the Executive Roles need to be updated
- 5.2 Healthy Hunger/Sammy's Lunch
  - 5.2.1 **Action Item** – Tanbridge Administration to follow up with the parent who volunteered for the Healthy Hunger Coordinator role and advise TAPA
- 5.3 Read-a-thon – Winners will be awarded when students return to school

### 6.0 Updates

#### 6.1 Financial Update

##### Approval of Financial Report

- 6.1.1 As of June 10<sup>th</sup>, 2020, we currently have \$34,694.49 in the bank account.
- 6.1.2 Financial Report presented by Tasha T. – There are 4 outstanding checks. Once those are cashed the remaining balance will be \$30,808.37
- 6.1.3 Financials approved by: Haley W.
- 6.1.4 Financials seconded by: Stacey S.
- 6.2 Motion made to remove Haley W. & Tasha T. from the TAPA bank account and signing authority and have Jenilee H. and Trina R. added.
  - 6.2.1. Motion presented by Rachel M.
  - 6.2.2. Motion seconded by Jennifer H.
  - 6.2.3. Motion carried forward

### 7.0 School Update – Principals Report

- 7.1 Newsletters being released every two weeks. Next edition is out on June 15.
- 7.2 Health/Catch-up time for students Grade 4-9, June 17 to 24.
- 7.3 Final report cards – what the report cards will look like. There will be a one-page attached document to the report on how to interpret the information. Only term one and term two will be factored in the overall percentage.
- 7.4 Online awards ceremonies by homeroom teachers – present speeches and certificates. It will be homeroom based.

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- 7.5 June 24-26. To be booked by homeroom teacher.
  - 7.6 Grade 9 Graduation update – phase 2 was released. Looking into having only the ceremony with a max of 50 people. Need to pick a time that works. Will send a survey to families.
  - 7.7 Report Card Pick up – Friday, June 26th. Times to be determined.
  - 7.8 Early start for next school year.
  - 7.9 Monday, August 24th Parent/Student Orientation
  - 7.10 Tuesday, August 25th Classes Begin
  - 7.11 Planning for next school year – safe transition back to school. Waiting for direction from Alberta Health and Alberta ED. The school has been an increasing hand sanitizer and masks. Teacher contracts have been given out. Spanish will be restarting in September.
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- 8.0 Fundraising Committee Report
    - 8.1 Tanbridge Academy Hoodie and T-Shirt fundraiser – The final amount raised was \$205.65
    - 8.2 Tasha T. made a motion to purchase a plaque of the Grade 9 students for display at the school for the total value of \$30.00
    - 8.3 The motion was seconded by Haley W.
    - 8.4 Motion carried forward
    - 8.5 The contact information can be found on the back of the plaque if TAPA wants to purchase in the future.
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- 9.0 New Business
    - 9.1 Jenilee suggested the host the TAPA meetings on the 2<sup>nd</sup> Monday of the month with alternating day and evening times. Jenilee to discuss with the Tanbridge administration.
    - 9.2 Renew Society and file annual return with updated Executive list – Haley W. to send off
    - 9.3 TAPA Executive Emails – login and password information – Haley W. to send out to new executive
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- 10.0 Adjournment
    - 10.1 Motion made by Haley W. to adjourn meeting at 1845
    - 10.2 Motion seconded by: Stacey S.
    - 10.3 Meeting Adjourned at: 1846