

Tanbridge Academy Parent Association Minutes

Date: February 11th, 2020

Time: 6:00pm

Where: Tanbridge Academy



Executive Council Members:

Haley W. - President
Vacant - Vice President
Tasha T. - Treasurer
Stacey S. - Secretary
Tasha T. - Casino Chair (Association Only)

Tanbridge School Principal: Tanbridge School Vice Principals:

Linda Choy
Jennifer Thoben (JK-5)
Shainoor Ali (6-9)

1.0 Call to order

- 1.1 Meeting called to order at 18:05pm by Stacey S.
- 1.2 Attending: Tasha T, Haley W, Christina W, Stacey S, Jenn H.
- 1.3 School Representative – Jennifer T.

2.0 Welcome and Introductions

3.0 Approval of Agenda

- 3.1 February 11th, 2020 Agenda
- 3.2 Agenda approved by Stacey S.
- 3.3 Agenda seconded by Tasha T.

4.0 Approval of January 20th Meeting Minutes

- 4.1 January 20th Minutes
- 4.2 Minutes approved by Haley W.
- 4.3 Minutes seconded by Stacey S.

5.0 Old Business

- 5.1 Society renewal submitted – no update.

6.0 Updates

6.1 Financial Update Approval of Financials

- 6.1.1 As of February 11th, 2020, we currently have \$32,294.47 in the bank account.
- 6.1.2 Financial Report presented by Tasha T.
- 6.1.3 Financials approved by: Stacey S.
- 6.1.4 Financials seconded by: Haley W.
- 6.2.1 Update on the purchase of Quickbooks for TAPA – Will continue to use Tasha T. Quickbooks account until we get a new Treasurer
- 6.2.2 Baseline Budget for 2018/2019 – **Action Item:** Discussed and Haley W/Tasha T. will advise a budget number for the next meeting.

6.2 School Update - Principals Report

- 6.2.1 Mid-term exams completed
- 6.2.2 Report cards go out March 6th
- 6.2.3 Scheduled parent interviews this term for grade 6-9 (March 12th/13th) – **Action Item:** Trying to book sessions. Looking at restructuring. Looking at a possible app.
- 6.2.4 Amanda Love finishing at the end of February
- 6.2.5 Pink Shirt day is February 26th and 27th.
- 6.2.6 Be Brave game for grade 4-9 students – Thursday, February 27th
- 6.2.7 Laptop quote provided

7.0 Fundraising Committee

- 7.1 New iPads purchased – \$4,340.10
- 7.2 End of year fundraiser with Student art work - Online auction format. **Action Item:** Staff meeting tomorrow and Jennifer T. to get further direction. Start the auction online from June 1-12.

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- 7.3 Laptops – Quote provided for 10 new laptops. Discussion on fundraising for this purchase and Grant Application – \$11,552.10. March 15th deadline. Tasha T. to send in application.
- 7.4 Read-A-Thon – Jennifer T. to discuss classroom participation and teacher encouragement/scheduling for the read-a-thon at the staff meeting.

8.0 New Business

- 8.1 Healthy Hunger/Sammy's Lunch Discussion – **Action Item:** Healthy Hunger needs a financial commitment and that is the limiting factor on increasing daily orders. Is a rotating day each month an option? Sammy's Pizza - The orders are placed with Karen, then TAPA co-ordinates the money. It is a lot of work. A suggestion was made to have Sammy's Pizza taken over by Tanbridge Academy. Looking for new Healthy Hunger options and a Healthy Hunger Co-Ordinator to take over communications/menu selection with the restaurants. **Action Item:** Haley W. has created a role description that will be emailed to parents.
- 8.2 Fundraising Policy discussion with Shauna Ockey – **Action Item:** Hosting a meeting with Tanbridge Administration and parents for a fundraising policy to be implemented for upcoming years.
- 8.3 Increasing parent involvement with TAPA. This is to be included in the school survey.
- 8.4 Parent Teacher Interviews – March 12th & 13th – Potluck Dinner on March 12th for Parent Teacher Interviews. **Action Item:** Haley W. to send out sign-up genius.
- 8.5 Make the handicapped signs more visible.

9.0 Next Meeting

- 9.1 Carnival/Cake Walk or Year End Family Event – **Action Item:** Ideas discussed (Sports Day/BBQ) and date TBC.

10.0 Adjournment

- 10.1 Motion made by Stacey S. to adjourn meeting at 19:19pm
- 10.2 Motion seconded Tasha T.
- 10.3 Meeting Adjourned